



**CITY OF
PORT ANGELES**

**CLALLAM COUNTY
FIRE DIST. #2**

J O I N T M E M O

DATE: December 28, 2006

TO: **NAOMI WIGGINS, PENCOM MANAGER**
PENCOM SUPERVISORS

FROM: Jon Bugher, Chief, Clallam County Fire District #2
Dan McKeen, Chief, Port Angeles Fire Department

SUBJECT: **VOLUNTEER PROGRAM CONSOLIDATION**

After a lengthy process, Clallam County Fire District #2 and the Port Angeles Fire Department have agreed on a functional consolidation of volunteer firefighting programs, effective January 1, 2007. This functional consolidation will result in a number of benefits, with one of the primary benefits being an increase in the number of volunteer personnel available for response to calls within both jurisdictions.

This functional consolidation of volunteer resources should not result in any modifications to current PenCom dispatch procedures.

This consolidation essentially results in a volunteer department that has three stations – Gales Addition, Port Angeles (102 E 5th) and Dry Creek.

In order to increase our available pool of volunteer responders, our future goal is to modify the run cards so that the CAD system will automatically tone personnel from two stations for each call. For example, after the run card change, a call in Gales Addition would automatically tone volunteer personnel from both Gales and volunteer personnel from the east side of the Port Angeles station. Similarly, a call originating from the west of Port Angeles would automatically tone both Port Angeles personnel and volunteer personnel from Dry Creek.

Until such time as the run cards are modified, calls will be dispatched as they have been in the past – by individual station. If responders require additional assistance from volunteer resources, they will contact PenCom and make the specific request. For example, if Dry Creek needs additional volunteer personnel, they would contact dispatch and request that volunteer personnel from the Port Angeles fire station be dispatched to respond. The intent is always that the next closest station is toned for additional volunteer personnel response.

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It is important to understand that this consolidation is a consolidation of *volunteer* personnel only. Port Angeles Fire Department career personnel are not included. As has always been the case, if assistance of the on-duty career staff at the Port Angeles Fire Department is required outside of the City, or if apparatus is required by either jurisdiction, responders have the option to request mutual aid resources.

Our overriding goal is to provide outstanding service to the community while ensuring that our members are provided with the resources to perform safely, efficiently and effectively. We truly value the critical role that PenCom personnel play in the overall provision of emergency services and we look forward to a future of continued partnership.

If we can provide additional information or clarification with regard to this functional consolidation, please do not hesitate to contact us.

Sincerely,

Dan McKeen, Chief
Port Angeles Fire Department

Jon Bugher, Chief
Clallam County Fire District #2

Pc: Mike Oakes, Deputy Chief CCFD #2
Ken Dubuc, Assistant Chief PAFD
Keith Bagues, Training Officer, PAFD
Firefighter's Local 656
Mark Madsen, City Manager
Dick Ruud, CCFD #2 Commission Chair